

Board of Directors Meeting, Executive team Summary-April 2, 2026

Combined Director Report:

Staffing:

- A part-time RN started this month. Juanita was promoted to Patient Service Representative (PSR) to Outreach and enrollment. The new Dentist, Dr. Gorjian, started this month. Two new PSR's started.
- We are recruiting two Dental Assistants (Temporary) to cover leaves of current staff.
- Cyd passed her licensed clinical social worker (LCSW) exam and is now practicing as an LCSW.

Clinical:

- The Partnership Healthcare Plan audit took place. We passed, but there were new criteria and we have a corrective action plan that is due on 4/18. We had only one critical element that needed to be addressed regarding storage and use of needles that do not have standard safety devices. The infection control procedure was revised to reflect the recommendations.
- The Kaiser (PHMI) grant extension was awarded and the workplan was developed with our team based on discussion and planning that occurred at the in-person meeting in Berkeley.

HRSA:

- UDS was submitted and accepted.
- We received notice that we will have an Operational Site Visit. Still no dates have been provided.
- The AVHC admin team met with our new project officer, Debra Kiel-Dickens.
- FTCA training took place.

Finance/Grants:

- The scope change that was filed due to an increase in dental hygiene visits was accepted and the state has until October to complete the financial analysis and set our rate or decide they want to perform an audit. An interim rate should be issued soon.
- The FY26-27 budget development is underway. The compensation committee met to update recommendations.
- A grant for the dental department was initiated by Mayra (Dental office manager) and together we submitted a request for \$385,064. Grant budget was included for review and approval.

Technology:

- Billing module in Athelas was terminated and ultimately all costs were reimbursed. Finance reports for January and February were affected and we are now going back to the previous system and reporting.
- The medical team is exploring options for inbox management for providers. There were some helpful suggestions from the rural roundtable, and we did a demo with a company that others have had success with.
- The Health Information Exchange (HIE) portal is now active, and our team is finding it is great to have access to a much wider pool of patient records from all our referring providers.

Incidents: 3 incidents, 1 complaint, 1 compliment (PI will report out)

Visits and unique patients:

*Annual targets are what are budgeted, they are the most conservative to meet a positive bottom-line.

	Annual Target	Monthly Target	FY TOT/Oct	Nov	Dec	FY TOT	Januar	Feb	March	FY TOT/A
John Rochat	1432	119	391	68	147	91	697	105		
Mark Apfel	248	21	68	10	13	10	101	5		
Cindy Novella	1288	107	308	110	84	99	601	59		
Jess Dawdy	1944	162	598	208	183	190	1179	182		
Cary Smeltzer	1863	155	381	154	165	142	842	91		
Melanie Fuller	1468	122	361	138	143	117	759	102		
Amanda Farrar	830	69	164	42	62	66	334	49		
Gabby Espinoza	1067	89	307	135	73	73	588	102		
Rajesh Chunduri	1128	94	-1	91	0		256	174		
Cyd Bernstein	1030	86	237	112	72	88	509	73		
Christine Friedrich	623	52	182	48	58	66	354	60		
Telepsychiatrist (Cayo Alba)	82	7	35	9	13	12	69	7		
William Vainer	403	34	97	39	27	33	196	70		
Stefan Cho-Polizzi	1009	84	307	101	89	78	575	0		
Inactive Providers	0	0	0	1	93	72	0	0		
TOTAL	14415	1201	3435	1266	1222	1137	7060	1079		
		Unduplicated patients	2450	2589	2525	2517		2497		