

Board of Directors Meeting, Executive team Summary-December 4, 2025

Medical Director Report:

- We once again are looking to hire an RN. We are fully staffed on our MA team and that has been a big help.
- We continue offering flu shots to patients at visits and have blocks for scheduled flu shots on Wednesdays and Thursdays from 3-5. We are seeing a lot of respiratory illnesses but not many flu infections yet.

Operations Director Report:

- Staffing updates: We are short staffed at the front desk and in the ECM program. We have an internal candidate for ECM case manager and are recruiting for the two front desk positions. One front desk staff was promoted to enrollment counselor position to assist with CalFresh and MediCal enrollment and retention.

Executive Director Report:

- Staff bonuses will be distributed this year by December 15th.
- QIP scores; we are on track to get 100% on our QIP indicators for the first time!
- The annual newsletter was sent to the printers this week. They will go out next week.
- A Change in Scope Application for the introduction of dental hygiene services was completed and submitted to the state by the deadline November 27th. The projected PPS rate increase is ~\$99 more than our current rate.
- HRSA Non-Competing Continuation (NCC) application is due in January.
- The 24-25 audit is still in progress.
- PHMI grant was awarded and a supplemental award is forthcoming. The Sustainability plan for PHMI is due December 15th. The focus is on building the Enhanced Care Management program and generating additional revenue in the next fiscal year to cover the cost of the program (1 ECM patient = \$400/month). The target is 50 patients. The current patient count is 22.
- The go live date for the Athelas platform is January 8th. We've been working with Kelly and the Athelas team for the onboarding set up.
- We have still not been notified of the date for our Operational Site Visit. However, we have been notified that we will have a site visit for the National Health Scholar Program on January 27th. We have one current recipient.
- Our unique patient count rose slightly, and we are in better shape for UDS reporting than we thought due to full dental staffing.
- The SEIU sponsored bill that now has a title and summary is in the process of collecting signatures. CPCA assessed special dues. To be discussed in the finance report. See attachment.

Incidents: 1 delayed diagnosis, Incident that was an HR matter to be discussed in closed session.

Visit data:

*Annual targets are what are budgeted, they are the most conservative to meet a positive bottom-line.

	Annual Target	Monthly Target	July	Aug	Sept	FY TOT/Oct			
John Rochat	1432	119	154	130	107	391	68		
Mark Apfel	248	21	38	24	6	68	10		
Cindy Novella	1288	107	82	124	102	308	110		
Jess Dawdy	1944	162	206	210	182	598	208		
Cary Smeltzer	1863	155	145	113	123	381	154		
Melanie Fuller	1468	122	106	140	115	361	138		
Amanda Farrar	830	69	61	61	42	164	42		
Gabby Espinoza	1067	89	105	104	98	307	135		
Dr. Amador	1128	94	0	0	0	-1	91		
Cyd Bernstein	1030	86	88	73	76	237	112		
Christine Friedrich	623	52	71	76	35	182	48		
Telepsychiatrist (Cayo Alba)	82	7	8	15	12	35	9		
William Vainer	403	34	28	39	30	97	39		
Stefan Cho-Polizzi	1009	84	117	112	78	307	101		
Inactive Providers	0	0	0	-1	0	0	1		
TOTAL	14415	1201	1209	1220	1006	3435	1266		
		Unduplicated patients	2518	2520		2450	2589		