

Board of Directors Meeting, Executive team summary-Sept 2, 2021

Medical Director-Cindy Arbanovella:

- We are continuing to have increased demand for symptomatic Covid19 testing. We now have a daily 1 hour block for up to 4 patients to be scheduled. Leah Collins is the lead Monday through Thursday and I am the provider seeing the patients. Marcelle Scramaglia is the lead on Friday and Dr. Rochat will see the scheduled patients that day. This has eased the burden of using our same day visits for these patients. Every patient that has Covid19 symptoms is first tested with the BinaxNow antigen test (we get these free from the county). A negative Binax test is either followed by an in house PCR test on the Cepheid machine or a PCR test that is sent to the lab. The Cepheid test cartridges are still on allotment. We do not know when that will change.
- We have been feeling the staffing shortage with Luiza out on maternity leave. Dr. Gary Pace started on August 31. We are looking forward to having him on staff for at least a few months. We have lined up another provider, Dr. Christoph Gelsdorf, who will start working Tuesdays and Fridays in October (pending credentialing) and has committed through the end of November.
- We have had an increased demand for the third dose of the Covid19 vaccine. We are following the CDC guidelines to vaccinate first patients who are moderately to severely immunocompromised. We will be organizing drive through vaccine clinics again in the future when we start doing 3rd doses on the general population. We are still giving first and second doses at the health center when requested. Providers and support staff continue to discuss the value of the vaccine with unvaccinated patients when they are scheduled for a visit.
- Our next dispensary audit is scheduled for Thursday, September 9th.
- We are having demand to catch a number of students up on vaccines. We are working with the two schools in our district to do this in a timely fashion. California department of public health changed the guidelines on vaccine exemptions January 1, 2021. Exemptions of students who are entering a new grade span (starting kindergarten or starting 7th grade) are no longer considered valid. New exemptions must be entered into the state registry and are reviewed by CDPH. At AVHC we are not giving vaccine exemptions.
- We have had a few requests for mask exemptions and generally are not providing these.

Operations Director- Fabiola Cornejo:

Current job openings are: 2 dentists, 1 receptionist

- Primary activities this month have been setting up surveillance testing through the state's color kit testing program and supporting the billing department while Vanessa is out for the first three weeks of nursing school.
- We hired Catherine Sock as a billing assistant and front desk support and are working to get her trained in the two departments.
- We have on-boarded Lupita Perez as front desk support.
- We've been working with the school superintendent to set up testing of staff and provide support for outbreak testing.

Executive Director-Chloe Guazzone:

Key activities this month:

1. To date we have provided 2,379 first dose vaccines and 2,086 second dose vaccines.

2. We are still waiting for computers for the dental operatories although four of the six are operational. We had to cancel the lost order and reorder but they are in stock.
3. We continue to follow-up on fundraising briefings and pledge cards.
4. Work with Mike De Luca continues and we are focusing on supporting the dental department to standardize all their work before we bring in a new dentist. We are also working on several improvement projects including the tracking of scheduled medication subscribers, supporting front desk in their training material development, working with the medical team to set up covid vaccination/testing protocols.
5. We have received notification that we will have an Operational Site Visit from HRSA in the second quarter of 2022 (Jan-Mar). We had a kick-off call scheduled with The Write Choice Network and our Project Officer Kellie Cosby and are requesting a January date given that Uniform Data System (UDS) often takes up the month of February. We haven't received an official request for dates yet.
6. The delta variant is fueling a significant rise in Covid cases. We have been more impacted through this wave than any of the others. We've seen an increase in positive community members, hospitalized patients, people requesting testing and have had one positive staff member. The county has had deaths of two individuals in their 40's one was unvaccinated but had no comorbidities. The 2 vaccinated individuals that have died had significant comorbidities.
7. We are prepping for the HRSA site visit by reviewing and scheduling policy review. This month we have put dental P&Ps through PI for recommendation to the board. Next month we hope to get medical, 340B, the employee handbook and finance policies to the board.
8. We did a deep dive in our encounter data and are doing a lot of data clean-up to address some discrepancies in our unique patient count and visit count.

Finance:

- The annual finance audit was submitted to the clearing house.
- I am reviewing the wipfli contract for approval now. Things seem to be a bit steadier at Price Waterman and they have retained a new CFO Amy Fawcett whom we have yet to meet.

Contracts:

- Wipfli annual renewal contract is under review.
- Write Choice Network contract is under review and includes an annual increase of 3%.

HRSA:

- Current HRSA grants: The American Rescue Plan Award (ARP-A) in the amount of \$945,000 (a two-year grant). CADRE in the amount of \$1,000,000 and ARP-C in the amount of \$528,655 (a two-year grant).
- We began the planning phase of the Health Professionals Shortage Area (HPSA) technical support grant through Partnership Healthcare Plan.

Collaborations:

- ARCH is looking at a USDA grant application to support recruitment and retention.
- ARCH is also exploring a proposal by the county to start a community health worker program at each of our clinics. There has been no commitment from the county yet so we are doing research on the structure of various programs.
- ARCH has developed a job description for hiring a shared tele-psychiatrist. We were also approached by a psychiatric NFP who may be interested.

Quality Improvement:

- Annual Visit data trend:

	Annual Target	Monthly Target	July	Au
Mark	1024	85	200	
Luiza	1153	96	0	
Cindy	1066	89	107	
Pon	0	0	2	
Jessica	1209	101	87	
John	2007	167	219	
Melanie	1004	84	85	
Dr. Challa	0	0	17	
Cristina	382	32	13	
Lea	1450	121	50	
Dentist	1730	144	191	
Dentist	1287	107		
Dental assistant	721	60		
Dental Hygienist	717	60		
Case management			10	
TOTAL	13750	1146	981	
Unduplicated Patients:			2193	

Annual Risk Management for the fiscal year 20-21:

1 patient injury

3 employee injuries (2 of them exposures/sharps)

2 med errors

2 HIPAA

4 compliments

1 suggestion

1 complaint

Overall this year was positive with a significant decrease in the number of HIPAA violations. We did retraining on sharps injuries and protocol and put a comments box in the waiting room where we have gotten a few small cash donations in addition to the one suggestion.