

Board of Directors Meeting, Executive team Summary-September 7, 2023

Medical Director-Cindy Novella:

- Dr. Cary Smeltzer, DO started on Tuesday, September 5. She will be seeing patients Monday through Wednesday each week. She speaks Spanish, sees newborns through older adults including prenatal care and women's health, and is an osteopath. Dr. Smeltzer comes to AVHC from Alexander Valley with 11 years family medicine experience. We are thrilled to have her on our team. She is also currently in school to become board certified in palliative care.
- Our former medical assistance, Janet Martinez, moved to Anderson Valley and started again at AVHC two weeks ago. She has been quick to re-learn the ropes and our staff has been very happy having her back on board.
- Mike Louis, our pharmacist, will be changing his workdays to Tuesdays and Thursdays. We are predicting an increase in dispensary demand on Tuesdays with three providers seeing patients and are looking forward to having his input on our Thursday medical team improvement huddles.
- We are planning to start giving annual flu shots at the health center at the beginning of October. We are still waiting to hear about the updated covid-19 vaccine.

Operations Director- Fabiola Cornejo:

- Dr. Boseovski will wrap up his contract this month and we are aiming to have Dr. Colby come back as a second dentist in January. She is a locum but was well liked by patients and staff.
- Vaccines for Children audit was completed with no findings but one very minor billing suggestion.
- ECW dental training is ongoing, ETA for the transition will be when all staff are trained and confident in the test environment.
- Brandy will leave her position as our Accounts Payable manager, but we have hired an internal candidate who is taking on the work.
- We have two new hires, Ananda and Jatziy (both receptionists, but Ananda is taking on AP).
- Jennifer the LEAN consultant will do more one-on-one manager coaching with Juan to bring him up to speed on LEAN concepts.
- Harvest Festival will be held October 17th from 3-6pm. All board members are encouraged to participate.

Executive Director-Chloe Guazzone:

Key activities this month: **Solar installation, Kaiser PHMI implementation grant-business case toolkit, audit, arbitration agreement**

- The Kaiser Population Health Management Initiative (PHMI) is continuing now into the implementation phase. Marcelle continues work on the "Model Care Team" initiative and the data integrity piece and Fabi and I are working on the "business case" portion of the project.

- The free covid vaccine program is ending and will now go to “commercialization”. Free vaccines will still be available through the state for Medi-cal and health center uninsured patients, However, we will need to purchase private stock for our private insured patients. We received a small extension of the HRSA expanded covid vaccination grant to purchase private vaccine.
- SB 525 aka the minimum wage bill has passed out of committee with no amendments and has moved to the house floor for a full vote. The vote must take place prior to Sept. 14th. For more information visit: <https://legiscan.com/CA/text/SB525/id/2832562>
- We applied for a grant through the state of California called the “California Supplemental Sick Leave Pay Grant”. We should qualify for \$40,000, though the amount awarded, is tied to the amount of unreimbursed Covid pay that we issued in 2022. We have not received approval yet.
- New building update: The dispensary project is complete and the final grant report was submitted. The solar project is complete with the exception of a wireless range extender to collect the data remotely.
- Update on current LEAN projects; Fabi, Marcelle and I are meeting with Jennifer to revisit past LEAN projects and reinforce their sustained use through leader standard work.
- ARCH’s LEAD program continues although we rescheduled in-person meetings due to an uptick in covid cases. We are meeting virtually for the time being.
- Our finance audit is complete. Please review the attached documents.

Incidents:

None to report

Visit status:

	Annual Target	Monthly Target	July	A
John Rochat			157	
Mark Apfel			39	
Cindy Novella			87	
Jess Dawdy			181	
Cary Smeltzer			0	
Melanie Fuller			58	
Amanda Farrar			60	
Lea Queen			60	
Amy Pittelkau			103	
Dr. Tanglao, DDS			99	
VACANT DENTIST			87	
Crist Perez			2	
Cyd Bernstein			0	
Telepsychiatrist			0	
Aurelio Guzman			49	
Inactive Providers			63	
TOTAL			1045	
		Unduplicated patients	2393	

